

# Jane Doe

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## OBJECTIVE:

Seeking a web development internship that will utilize my educational background, excellent computer skills, and problem-solving abilities.

## EDUCATION:

### Jefferson Community and Technical College

Associate of Applied Science in Computer and Information Technologies

Louisville, KY

Currently Attending

## COMPUTER PROFICIENCIES:

- *Languages:* Visual Basic, Java, PHP, and SQL
- *Web development:* HTML, CSS, and JavaScript
- *Software:* Microsoft Office and Adobe Creative Suite, including Photoshop, InDesign, and Illustrator
- *Hardware:* PC and laptop assembly and repair.

## IT CREDENTIALS:

- IBM Certified Application Developer- DB@ 9.7 for Linux, Unix, and Windows- *Certification* 01/2022
- IBM Operational Decision Manager Advanced V8.8 Developer- *Badge* 11/2021
- IBM Digital Learning Developer, *Badge* 03/2020

## SKILLS & ABILITIES:

- Proficient verbal and written communication skills with the ability to communicate technical language in a way that is understood by all audiences.
- Able to evaluate code to ensure that it is valid, is properly structured, meets industry standards, and is compatible with browsers, devices, or operating systems.
- Creative problem solver, can effectively troubleshoot and actively seek feedback to ensure positive outcomes.
- Demonstrated ability to collaborate with all levels of the organization to prioritize needs, resolve conflicts, develop content criteria, evaluate products through user testing and implement web-based solutions.
- Displays a strong attention-to-detail and can work under pressure and effectively collaborates with others while developing rapport.
- Self-directed learner who quickly learns and adapts new programs and technologies and actively seeks professional development opportunities to remain current in the field.

## RELATED WORK EXPERIENCE:

### Texas Roadhouse

Louisville, KY

Web Assistant/ BIT 502 Apprentice

08/2022 - Present

- Develop and maintain the front-end functionality of the company website.
- Responsible for creating new logos, banners, and buttons for the website and revaluating code.
- Create an online payment and registration form for customers, respond to user email inquiries, and set up automated systems to ensure immediate customer feedback.

## ADDITIONAL WORK EXPERIENCE:

### UPS

Louisville, KY

Package Handler

08/2021 - Present

- Organize packages into cannisters, pay close attention to detail, confirm all materials are moved into respective locations and are moved to the next step in the transportation process.

### PALOUR Pizza

New Albany, IN

Server

05/2017 - 05/2023

- Provided excellent service and created positive and up-beat dining experience.

## AWARDS AND RECOGNITION

Jefferson Community and Technical College, *Dean's List Honoree*

08/2021 - Present

BIT502, *Participant*

08/2022 - Present