



John Doe

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COMPUTER SKILLS:

- Microsoft Office (Word, Excel, PowerPoint, and Publisher)
- Experienced in using both Mac and PC based environments.
- Photoshop, Dreamweaver, Illustrator, InDesign, and After Effects
- HTML, CSS, and JavaScript

COMMUNITY ENGAGEMENT & ACCOMPLISHMENTS:

- **Adobe Design Achievement**
1st place Logo Design Award Recipient; 2023
- **American Advertising**
2nd place Packaging Design Award Recipient; 2022
- **Metropolitan College**
Participant; 08/2022 - Present

OBJECTIVE:

Seeking a Communication Arts Technology internship that uses my educational background, computer skills, and creativity.

EDUCATION:

Jefferson Community and Technical College Louisville, KY
Associate of Applied Science in Communication Arts Technology
Major-Graphic Design GPA 3.5

SKILLS & ABILITIES:

- Demonstrates ability to produce a wide variety of graphic products, including newsletters, business cards, letterheads, and programs.
- Adept at clearly communicating ideas visually; can visualize concepts in three dimensions.
- A problem solver who can work effectively in a high-pressure environment.
- Creative individual who can consistently meet deadlines.
- Excellent project management and collaboration skills.
- Highly experienced in visual design and storytelling, typography, advanced graphic design, media production, and dynamic visual design

RELATED PROFESSIONAL EXPERIENCE:

Kentucky Center for the Performing Arts Louisville, KY
Graphic Design Intern 03/2022 - Present

- Assisted in designing programs for center performances.
- Collaborated with marketing director to create quarterly Center newsletter.
- Wrote weekly updates for the Center's website.
- Researched other non-profits with successful branding or design systems and presented findings at Center's annual professional development conference.

KY Humane Society Louisville, KY
Volunteer Graphic Designer 1/2020 - 03/2022

- Created layout and color scheme for volunteer brochure.
- Co-collaborated to develop the print and online flyer and logo for an annual fundraising event.
- Utilized Photoshop to enhance all photos placed on the Humane Society's public website.
- Designed new business cards for all staff members.

ADDITIONAL WORK EXPERIENCE:

UPS Louisville, KY
Package Handler 08/2021 - Present

- Organize packages into cannisters, pay close attention to detail, confirm all materials are moved into respective locations and are moved to the next step in the transportation process.
- Promote and adhere to organizational safety protocols, including local, state, and federal policies.
- Participant in the Metropolitan College program and successfully financed post-secondary education while working third shift.