

Jane Doe

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OBJECTIVE

Seeking a registered nurse position at General Hospital utilizing my educational background, interpersonal skills, and patient care experience.

EDUCATION

Jefferson Community and Technical College
Associate of Applied Science in Nursing

Louisville, KY
May 2017

SUMMARY OF SKILLS

- More than three years of experience working in patient care setting and dedicated to providing excellent patient care.
- Proficient knowledge of medical terminology and HIPPA regulations with the demonstrated ability to maintain accurate and detailed reports and records.
- Effectively develops rapport with patients, family, staff and physicians and can customize communication style by audience to ensure understanding of healthcare related information.
- A problem solver who remains calm and professional through critical incidents.
- Strong analytical skills, capable of assessing conditions and implementing appropriate interventions.
- Proficient in using Microsoft Word, Excel, PowerPoint, and Epic System Software.

RELATED EXPERIENCE

Jefferson Community and Technical College
Clinical Experiences

Louisville, KY
8/2016-Present

- Completed clinical rotations at the following locations: University of Louisville, Baptist East, Central State, Jewish Hospital, and Norton Healthcare.
- Record vital signs including temperature, blood pressure, pulse, or respiration rate, as directed by medical staff.
- Assemble and utilize equipment including catheters, tracheotomy tubes and oxygen supplies.
- Observe or examine patients to detect symptoms that may require medical attention, such as bruises or open wounds as well as document and report observations of patient behavior, complaints, or physical symptoms to nursing staff.

Bee Hive Senior Care
Nursing Assistant

Louisville, KY
4/2015 to Present

- Provide physical support to assist patients in performing daily living activities such as getting out of bed, bathing, dressing, using the toilet, standing, walking, or exercising.
- Review patients' dietary restrictions, food allergies, and preferences to ensure patient receives appropriate diet.
- Transport specimens, laboratory items, or pharmacy items, ensuring proper documentation and delivery to authorized personnel.
- Transport patients to treatment units, testing units, operating rooms, or other areas, using wheelchairs, stretchers, or moveable beds.

WORK EXPERIENCE

Old Navy
Sales Associate

Louisville, KY
3/2010-3/2015

COMMUNITY ENGAGEMENT

- **Kentucky Humane Society**, Volunteer, 2011-2015
- **Jefferson County Public School Every 1 Reads**, Volunteer, 2010-2013